

Government of Andhra Pradesh :: Commissionerate of Collegiate Education

Academic & Administrative Audit of Degree Colleges (2025-26)

Format - III B (To be Filled by Faculty and handed over to Academic Advisor)

FORMAT - III(b) ACADEMIC AUDIT FORMAT FOR PHYSICAL DIRECTORS

Zone: II

District: ELURU

Name of the College and		GOVERNMENT DEGREE COLLEGE, CHINTALAPUDI							
Name of the Lecturer		MOHAMMED AMZAD ALI							
Name of the Subject		PHYSICAL EDUCATION							
Date of Joining in Degree		03-07-2000				Date of Retirement		31.07.2029	
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1;	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Academic Advisor's grading	Guidelines
1	Curriculum for various Games & Sports	Syllabus for Various Games&Sports taught	Records for the Academic Year	20	50	B	40		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicators =1 Grade points/C
		Lesson plans for Teaching/Coaching	Records for support	20					
		Time Table/Shedules	Records for support	10					
2	Teaching/Coaching Diary	Day wise or Session wise 1.Track &Field 2. Games 3. Yoga or any others Event	Class /course wise Validation by IQAC and verified by Principal	30	30	B	20		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
3	Reports of Various events conducted in the College	1. Intramural Competitions 2. Invitation tournaments 3. Inter-Collegiate tournaments 4.National Sports Day 5. International Day of Yoga	Registers and Records event wise Validation by IQAC and verified by Principal	50	50	A	50		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C

4	Being invited to give coaching for teams	1. University level teams	Letter of appointment and attendance certificates	5	20	C	5		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade
		2.State 3.National teams	Letter of appointment and attendance certificates	5 10		C	5		
5	Being nominated as Manager for teams/Member of the selection Committee	1.University 2.State 3.National teams	Letter of appointment and Attendance certificates	10	10	A	10		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures /certificate courses in Yoga ,Fitness etc organized. 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition (Stat/National level) 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. Additional Qualifications acquired during the academic year	Reports and Certificates Validation by IQAC and verified by Principal	50	50	BC	10		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C
7	Institution /students Participation in External competitions	Invitation tournaments	Course wise/year wise reports /Records Validation by IQAC and verified by Principal	10	50	B	40		1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
		Inter-Collegiate tournaments		10					
		Inter University tournaments		10					
		National level tournaments,		10					
		International level tournaments		10					
8	Utilization of Sports and Physical Infrastructre by students	1. Play Courts/Fields/ Equipment	Log Books related to Usage Validation by IQAC and verified by Principal	10	40	A	40		1)All four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade
		2.Indoor facilities		10					
		3.Gymnasium		10					
		4.Yoga Hall		10					

9	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 1 publication in Scopus or UGC -CARE Listed journals/Any book with ISBN shall be considered)	Reports and Certificates Validation by IQAC and verified by Principal	10 15 10 5	60	B	0		1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		5. Research Guideship 6. Awards in recognition of research work		10 10					
10	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1. Collaboration with University Sports Department/ Sports Industry/District Sports Authority or Any other Sports Agency 2. Fitness Clubs	Reports and Certificates Validation by IQAC and verified by Principal	10	10	A	10		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
11	Up - gradation of Sports and Physical training Infrastructure with scientific and technological inputs .	Up gradation of Infrastructural facilities in the Department/College a. Play Courts and fields&Equipment b. Gym &Fitness centre c. Yoga & Meditation Hall d. Indoor stadium e. Physio Fitness Labs f. Maintenance of Departmental Library	Reports and Documents Validation by IQAC and verified by Principal	60	60	A	60		1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
12	Student Feedback	Feedback on Curriculum/Activities /Course wise students A) Collected Analyzed taken B) Action C) Action	Course wise /Sem wise a) Reports of feed back b) Analysis Report c) Action taken Report Validation by IQAC and verified by Principal	30	30	B	20		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D

13	Assistance in College administration 1 Governance related work including work done during admissions 2 Disciplinary aspects, 3 examinations and 4 extracurricular activities 5. Guiding/Monitoring Students for CSP/Internship	Report on involvement in various administrative works /Assignments	Reports and Letters Validation by IQAC and verified by Principal	20 (5x4)	20	A	20	1)All Five key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C
14	Best Practices	Identification and Contribution to a)The Department b)The Institution c)Helping the Institution for developing discipline and values system	Reports and Log Books Validation by IQAC and verified by Principal	20	20	B	10	1)All Three key indicators =3 Grade points/A 2)Any two key indicator =2 Grade points/B 3)Any one Indicator=1 Grade point/C
Total Grade points					500		340	

Name & Signature of the Principal

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)